



SCHOOLS REGISTRATION BOARD

NEWSLETTER – February 2014

Welcome to the 2014 school year following, what I hope, was a restful holiday break.

The Schools Registration Board's (SRB) role is to register, and to renew the registration of, non-government schools in Tasmania as outlined in the *Education Act 1994*. The Minister for Education and Skills appoints the Board members, and currently they are:

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| Ms Jenny Cranston | Chair |
| Ms Judy Travers | Department of Education |
| Mr Tony Crehan | Organisations representing registered schools |
| Mr Jon Hosford | Organisations representing registered schools |
| Ms Angela Briant | Organisations representing teachers of registered schools |
| Ms Gillian Unicomb | Organisations representing teachers of registered schools |
| Ms Christine Edwards | Catholic Education |
| Mr Ian Dalton | Organisations representing parents of children at registered schools |
| Ms Sally Giacon | Registrar |

In April this year Mr Jon Hosford will be leaving the SRB and the Board wishes to acknowledge the contributions Jon has made in support of non-government schools in this State during his appointment, which commenced in June 2010.

The SRB, like schools, has a busy year ahead with 16 renewal of registration reviews currently planned. Schools assist the Board regarding this process in a range of ways including:

- Ensuring that the SRB has current contact details for the school and the governing body
- By forwarding at the nominated time the school documentation, in both the hard and electronic copies required, in support of a review visit
- By advising if, at any time, a change at the school level is proposed, and by providing advice in writing from the governing body to the SRB within six months of the proposed change, as per Section 5 of the *Education Regulations 2005*
- By being across the requirements associated with each of the Standards for registration including, for example, the ongoing school based implementation of the *Australian Curriculum* and the instigation of a *Work Health and Safety Action Plan* as required by the recent legislative changes in this area.

Ideally a school due for a renewal of registration review should begin planning for this review as part of its ongoing review and development cycle. A review visit should not be seen as a stand-alone event, but rather as part of each school's quality assurance process. An upcoming review provides an opportunity to do a stocktake relating to the processes and operations across the school, with a view to improving, developing or updating existing systems.

The SRB Handbook provides explicit details of each of the Standards pertaining to non-government school registration.

The SRB Handbook, the forms associated with school reviews and the current list of Tasmanian non-government schools are available from the SRB website.

Additionally the SRB Registrar is available at any time to offer advice by phone (6165 5713) or through email (registrar@srb.tas.gov.au).

On behalf of all the SRB members I extend our best wishes to each school for a productive and fulfilling year ahead.

Kindest regards



Jenny Cranston
Chair, Schools Registration Board